

# CITY OF MARLBOROUGH

Marlborough, MA 01752

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## DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION

### Junior Civil Engineer

<b>Posting Number:</b>	AA#22-02	<b>Date Posted:</b>	February 10, 2022
<b>Weekly Hours:</b>	40 Hours/Week	<b>FLSA:</b>	Non-Exempt
<b>Hiring Rate:</b>	\$33.54/hr.	<b>Bargaining Unit:</b>	Engineers, Local 272
<b>Step Rate:</b>	\$33.54 – \$37.53/hr.	<b>Location:</b>	DPW

The City of Marlborough’s Department of Public Works – Engineering Division is seeking qualified applicants for the position of Junior Civil Engineer.

Responsibilities include:

- Civil Engineering design and plan preparation for public works projects, and review of plans for permitting.
- Surveying for marking property lines, construction layout, and data collection for City asset management.
- Construction cost estimating calculations including field measurements and plan take-offs, and verification of quantities for construction project pay requisitions.
- Engineering support for other DPW Divisions and for other City Departments.
- Construction project scheduling.
- Assistance with management of the Department’s Road Opening Permit Program
- Assistance with DPW snow and ice operations using non-CDL vehicles and equipment such as sidewalk plows and blowers
- Training subordinate department personnel.
- Construction inspectional services for public works projects.
- Plan and data research for City employees and for public requests, and maintenance of electronic and paper Engineering files.
- Performs other duties as required.

Bachelor of Science in Civil Engineering or related field is preferred; Minimum two (2) years of field and office experience in civil engineering and/or land surveying required. Possession of a valid Massachusetts motor vehicle operator’s license required.

To see the full job description: [Junior Civil Engineer](#)

**Please forward cover letter and resume to:**

hrjobs@marlborough-ma.gov

**Open Until Filled**